



VACANCY

Intake Team Leader/Counsellor

Do you want to work in one of Australia's leading organisations providing treatment and rehabilitation to torture and trauma survivors; that's quality focused, diverse & committed to making a difference in the lives of vulnerable people in communities?

Come & join us!

The Organisation

"STARTTS is a not-for-profit Affiliated Health Organisation focused on providing a broad range of services to refugees in NSW. The focus of STARTTS approach is on building capacity and empowering people and communities to take control over their own lives, using a strengths-based approach and building on individual, family, community and cultural strengths."

The Role

This position forms part of STARTTS Direct Services program leading a team of intake counsellors and administrative officers, overseeing team activities, supporting team members and providing regular performance management.

The successful applicant will be part of a multicultural and multi-disciplinary team.

Position No: 1042

Closing date: Friday 27 May 2022

Enquiries: Gordana Hol; Direct Services Coordinator on 02 9646 6700

Work Type: Full-time; 38 hours per week. Contract up to 30 June 2024 (Continuation subject to ongoing funding)

Location: Carramar NSW

Salary: Health Manager Level 2. A generous salary packaging scheme is also offered to reduce the taxable income and increase the take home pay.

Skills and Qualifications Required

Essential:

1. Tertiary qualifications in health, counselling, behavioural or social sciences.
2. Demonstrated skills and experience in management/team leadership.
3. Demonstrated excellent oral, written and interpersonal communication skills with the ability to work independently and as part of a management team.
4. Demonstrated skills and experience related to assessment, counselling, group work and training in a cross-cultural context.
5. Knowledge of and experience in using databases such as CAREHR and PAS and databases/spreadsheets including Microsoft Access and Excel.
6. Demonstrated understanding of the issues affecting refugees in particular resettlement issues, and the effects of torture on individuals, young people, families, and communities, by incorporating knowledge of the cultures and health needs of refugee communities in Sydney metropolitan areas.
7. Knowledge and experience in community development, community liaison and advocacy.
8. Experience in working with children and adolescents in a clinical setting.
9. Current NSW Driver's Licence.

Desirable:

1. Knowledge of local communities in Sydney metropolitan areas and available services.
2. Post graduate qualifications in a relevant discipline.



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*This position is considered child-related employment and will require a Working with Children Background Check and a National Police Check.

COVID -19 REQUIREMENTS

**In line with the Public Health Order, all STARTTS workers are considered Health Workers and are required to be vaccinated against COVID-19. In order to be eligible for consideration for employment with STARTTS, all recruits must provide evidence of vaccination against COVID-19, or alternatively provide a Medical Contraindication in the approved form which complies with the requirements of the Public Health Order, prior to appointment.*

HOW TO APPLY

To be considered for this position, please ensure you address the selection criteria as thoroughly as possible.

1. Complete a [STARTTS Application for Employment Form](#)
2. Write a **Statement Against the Selection Criteria** outlining how you meet the selection criteria (see the guide "[How to apply for a job at STARTTS](#)")
3. Submit an up-to-date **Curriculum Vitae (CV)**
4. Provide copies of relevant Qualifications if applicable (overseas qualification must be assessed by an appropriate Australian body to be considered)
5. Statements of Service from previous relevant roles (if applicable, please ask us for a sample)
6. A cover letter is optional.
7. Email your application and supporting documents to: STTS-Jobs@health.nsw.gov.au

NB: Depending on the role, if appointed, you may need a current 'NSW Working With Children Check' clearance, follow this link for information on how to apply of your check: <https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check/paid-workers>