



## VACANCY

### Ukrainian Welcome Manager

Do you want to work in one of Australia's leading organisations providing treatment and rehabilitation to torture and trauma survivors; that's quality focused, diverse & committed to making a difference in the lives of vulnerable people in communities?

Come & join us!

#### The Organisation

"STARTTS is a not-for-profit Affiliated Health Organisation focused on providing a broad range of services to refugees in NSW. The focus of STARTTS approach is on building capacity and empowering people and communities to take control over their own lives, using a strengths-based approach and building on individual, family, community and cultural strengths."

#### The Role

Based in Lidcombe (Ukrainian Youth Centre) this position focuses on coordinating support to newly arrived forcibly displaced Ukrainians through provision of individual services and management of a small group of case workers and volunteers. The successful applicant will be part of a multicultural and multi-disciplinary team.

**Position No:** 1030-1

**Closing date:** Friday 13 May 2022

**Enquiries:** Hamed Turay; Community Development Team Leader on 02 9646 6700

**Work Type:** Full-time; 38 hours per week. 12 Month contract. (Continuation subject to ongoing funding)

**Location:** Ukrainian Youth Centre, Lidcombe NSW

**Salary:** Health Manager Level 1. A generous salary packaging scheme is also offered to reduce the taxable income and increase the take home pay.

#### Skills and Qualifications Required

##### **Essential:**

1. Relevant Tertiary qualifications in Managing Projects or other relevant discipline or significant experience in the field.
2. Excellent project planning, implementation and evaluation skills including financial management aspects.
3. Excellent verbal, written and interpersonal communication skills in English and Ukrainian including computer literacy
4. Demonstrated experience in leading small teams and volunteer management
5. Demonstrated understanding of the impact of trauma in the context of refugee experience on individuals, families and communities
6. Demonstrated understanding of the settlement and multicultural sector
7. Demonstrated strong community building and stakeholder engagement skills.
8. Ability to work independently and as part of a multidisciplinary team within a multicultural environment

##### **Desirable:**

1. Experience in working with newly-arrived refugee communities.
2. NSW Drivers Licence



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\*This position is considered child-related employment and will require a Working with Children Background Check and a National Police Check.

### COVID -19 REQUIREMENTS

*\*In line with the Public Health Order, all STARTTS workers are considered Health Workers and are required to be vaccinated against COVID-19. In order to be eligible for consideration for employment with STARTTS, all recruits must provide evidence of vaccination against COVID-19, or alternatively provide a Medical Contraindication in the approved form which complies with the requirements of the Public Health Order, prior to appointment.*

### HOW TO APPLY

To be considered for this position, please ensure you address the selection criteria as thoroughly as possible.

1. Complete a [STARTTS Application for Employment Form](#)
2. Write a **Statement Against the Selection Criteria** outlining how you meet the selection criteria (see the guide "[How to apply for a job at STARTTS](#)")
3. Submit an up-to-date **Curriculum Vitae (CV)**
4. Provide copies of relevant Qualifications if applicable (overseas qualification must be assessed by an appropriate Australian body to be considered)
5. Statements of Service from previous relevant roles (if applicable, please ask us for a sample)
6. A cover letter is optional.
7. Email your application and supporting documents to: [STTS-Jobs@health.nsw.gov.au](mailto:STTS-Jobs@health.nsw.gov.au)

**NB: Depending on the role, if appointed, you may need a current 'NSW Working With Children Check' clearance, follow this link for information on how to apply of your check: <https://www.kidsguardian.nsw.gov.au/child-safe-organisations/working-with-children-check/paid-workers>**